



*Some questions to keep in mind when
formulating ideas and completing your
IE Grant proposal:*

DESCRIPTION/ CONCEPT:

- Is the description of my project clear and comprehensive? Are all parts of the application complete?
- Is there enough background information for readers to understand the intent, goals, and procedure of my project?
- Is my proposed timeline realistic?
- Is my application complete?

BUDGET:

- Is my budget detailed and clearly itemized (including the title, quantity, prices, and estimated shipping of all materials)?
- Are the costs related to implementing my project justified?

INNOVATIVENESS:

- To what degree is my program/project “new”, “different”, “unique”?
- How does my project exemplify teaching and learning in an innovative way?

FIT WITH THE RPEF MISSION:

- Does my project fit within the RPEF mission?
- The “extras” factor - to what degree is my project/program beyond the expected boundaries of the regular school budget?

EVALUATION and FOLLOW-UP:

- Is my plan for program evaluation clearly described and realistic?
- Can student learning be showcased in an ongoing or culminating manner and can these results be documented and publicized by the school and by the Foundation?

OVERALL IMPRESSION:

- Would I be enthusiastic to describe this project or program to my fellow educators within and outside the Ramsey community?
- Would supporters and Trustees of the RPEF feel proud to have funded it?
- Would parents and students feel fortunate to participate in my project?